



Property Management

101 Brookwood Avenue; Suite B  
Santa Rosa, CA 95404  
P.O. Box 253  
Santa Rosa, CA 95402-0253  
Main: (707)-542-4700  
FAX: (707)-542-4620

Address of Property for which you are applying: \_\_\_\_\_

Date you wish to move in: \_\_\_\_\_

Tenant Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security #: \_\_\_\_\_ Drivers License # \_\_\_\_\_

Co-Tenant Name: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security #: \_\_\_\_\_ Drivers License # \_\_\_\_\_

Members of household under eighteen years of age:

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

**ADDRESS (ES)**

\*Tenant Current: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Moved In: \_\_\_\_\_ Moved Out: \_\_\_\_\_ Current Rent: \_\_\_\_\_

Landlord/Agents' Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Landlord/Agents' Address: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

\*Co-Tenant Current: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Moved In: \_\_\_\_\_ Moved Out: \_\_\_\_\_ Current Rent: \_\_\_\_\_

Landlord/Agents' Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Landlord/Agents' Address: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

\*Tenant Previous: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Moved In: \_\_\_\_\_ Moved Out: \_\_\_\_\_ Rent: \_\_\_\_\_

Landlord/Agents' Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Landlord/Agents' Address: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

\*Co-Tenant Previous: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Moved In: \_\_\_\_\_ Moved Out: \_\_\_\_\_ Rent: \_\_\_\_\_

Landlord/Agents' Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Landlord/Agents' Address: \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

\*\*Do You Have Pets? \_\_\_Yes \_\_\_No If yes, how many? Cat/\_\_\_ Dog/\_\_\_ Lizard/\_\_\_ Rabbit/\_\_\_ Rats\_\_\_

Other \_\_\_\_\_ \*\*If a dog, what breed? \_\_\_\_\_ Age: \_\_\_\_\_

Weight: \_\_\_\_\_ \*\*Where is the dog when no one is at home? \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

\*\*Is your dog spayed/neutered? Yes \_\_\_\_\_ No \_\_\_\_\_ \*\* Is your cat spayed/neutered? Yes \_\_\_\_\_ No \_\_\_\_\_

\*\*Cat de-clawed? Yes \_\_\_\_\_ No \_\_\_\_\_ Is cat indoor or outdoor? \_\_\_\_\_ Cats' age: \_\_\_\_\_

Other sources of income you would like considered: \_\_\_\_\_ Monthly Amount: \_\_\_\_\_

**EMPLOYMENT (If self employed, you must provide recent tax return, bank statements or P&L to show income.)**

\_ Full-Time \_ Part-Time \_ Self Employed \_ Student \_ Retired \_ Unemployed

Tenant's Current Occupation: \_\_\_\_\_ Type of business: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Employed there how long? \_\_\_\_\_ Gross Monthly Income (BEFORE TAXES): \$ \_\_\_\_\_

Contact for Employment / Income verification: \_\_\_\_\_ Phone: \_\_\_\_\_

Full-Time  Part-Time  Self Employed  Student  Retired  Unemployed

Co-Tenant's Current Occupation: \_\_\_\_\_ Type of business: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Employed there how long? \_\_\_\_\_ Gross Monthly Income (BEFORE TAXES): \$ \_\_\_\_\_

Contact for Employment / Income verification: \_\_\_\_\_ Phone: \_\_\_\_\_

Full-Time  Part-Time  Self Employed  Student  Retired  Unemployed

Tenant's Previous Occupation: \_\_\_\_\_ Type of business: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Employed there how long? \_\_\_\_\_ Gross Monthly Income (BEFORE TAXES): \$ \_\_\_\_\_

Contact for Employment / Income verification: \_\_\_\_\_ Phone: \_\_\_\_\_

Full-Time  Part-Time  Self Employed  Student  Retired  Unemployed

Co-Tenant's Previous Occupation: \_\_\_\_\_ Type of business: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Employed there how long? \_\_\_\_\_ Gross Monthly Income (BEFORE TAXES): \$ \_\_\_\_\_

Contact for Employment / Income verification: \_\_\_\_\_ Phone: \_\_\_\_\_

**Automobile(s) *\*\*List additional vehicles on separate sheet or in margin\*\****

Tenant - Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ License Plate: \_\_\_\_\_

Co-Tenant - Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ License Plate: \_\_\_\_\_

**Credit**

Tenants' Bank: \_\_\_\_\_ Bank Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Checking Acct#: \_\_\_\_\_ Balance: \$ \_\_\_\_\_ Savings Acct#: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

Credit Reference: \_\_\_\_\_ Status:  Open  Closed Acct#: \_\_\_\_\_

Credit Reference Address: \_\_\_\_\_ Amount Owed: \$ \_\_\_\_\_

Bank Loans:  Yes  No If yes, name of bank: \_\_\_\_\_ Acct#: \_\_\_\_\_

Account #: \_\_\_\_\_ Balance: \$ \_\_\_\_\_ Due Monthly: \$ \_\_\_\_\_

Co-Tenants' Bank: \_\_\_\_\_ Bank Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Checking Acct#: \_\_\_\_\_ Balance: \$ \_\_\_\_\_ Savings Acct#: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

Credit Reference: \_\_\_\_\_ Status:  Open  Closed Acct#: \_\_\_\_\_

Credit Reference Address: \_\_\_\_\_ Amount Owed: \$ \_\_\_\_\_

Bank Loans:  Yes  No If yes, name of bank: \_\_\_\_\_ Acct#: \_\_\_\_\_

Account #: \_\_\_\_\_ Balance: \$ \_\_\_\_\_ Due Monthly: \$ \_\_\_\_\_

Tenants' Personal Reference: \_\_\_\_\_ Length of Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Occupation: \_\_\_\_\_ Phone: \_\_\_\_\_

Nearest Relative: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone: \_\_\_\_\_

Co-Tenants' Personal Reference: \_\_\_\_\_ Length of Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Occupation: \_\_\_\_\_ Phone: \_\_\_\_\_

Nearest Relative: \_\_\_\_\_ Relation: \_\_\_\_\_ Phone: \_\_\_\_\_

Tenant:  
Have you ever, or are you currently filing a petition for BANKRUPTCY?  Yes  No  
Have you ever been evicted from any tenancy or had any unlawful detainer or eviction proceedings instituted against you or brought on your behalf?  Yes  No

**I DECLARE THAT THE FOREGOING IS TRUE AND CORRECT, AND HEREBY AUTHORIZE BAKER & ASSOCIATES PROPERTY MANAGEMENT TO VERIFY ANY AND ALL REFERENCES AND TO OBTAIN A COPY OF MY CREDIT REPORT. Consent to the use of the above information was voluntary, know and given with no restrictions.**

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date

Co-Tenant:  
Have you ever, or are you currently filing a petition for BANKRUPTCY?  Yes  No  
Have you ever been evicted from any tenancy or had any unlawful detainer or eviction proceedings instituted against you or brought on your behalf?  Yes  No

**I DECLARE THAT THE FOREGOING IS TRUE AND CORRECT, AND HEREBY AUTHORIZE BAKER & ASSOCIATES PROPERTY MANAGEMENT TO VERIFY ANY AND ALL REFERENCES AND TO OBTAIN A COPY OF MY CREDIT REPORT. Consent to the use of the above information was voluntary, know and given with no restrictions.**

\_\_\_\_\_  
Co-Tenant Signature

\_\_\_\_\_  
Date

## **REQUIREMENTS FOR SUBMISSION OF RESIDENTIAL RENTAL APPLICATION**

*Here is the process for renting property from Baker and Associates:*

*After driving by the available property (PLEASE, Do Not Disturb the Occupants), then contact us for an appointment to view the inside of the unit. Your application will not be processed until you have viewed the inside of the home.*

*Please, COMPLETE the application (Front and Back) In Its Entirety, using ink of any color other than red. Missing or unverifiable information may be grounds for denial of the application, or may slow/stop processing of your application. Also be certain your application is signed and dated. If your application is not signed and dated, your application can not be processed. Note: Each application has space for a tenant and a co-tenant, and every resident over the age of 18 MUST apply.*

*The following guidelines are used for determining eligible tenants:*

- 1) Good credit*
- 2) Verifiable income and/or employment*
- 3) Good Rental Reference History (Verifiable)*

*The credit check fee is \$20.00 per adult applicant, and entitles you to a copy of your credit report.*

*Thank You for your time and consideration, and for applying with Baker and Associates.*

***\*\*Note: Please make sure your application is neat and legible.\*\****