



Property Management

101 Brookwood Avenue; Suite B
Santa Rosa, CA 95404
P.O. Box 253
Santa Rosa, CA 95402-0253
Main: (707)-542-4700
FAX: (707)-542-4620

TENANT APPLICATION

Address of Property for which you are applying: _____

Date you wish to move in: _____

Tenant Name: _____ Date of Birth _____

Social Security #: _____ Drivers License # _____

Co-Tenant Name: _____ Date of Birth _____

Social Security #: _____ Drivers License # _____

Members of household under eighteen years of age:

Name: _____ Name: _____

Name: _____ Name: _____

ADDRESS (ES)

*Tenant Current: _____
Street City State Zip

Home Phone: _____ Work Phone: _____

Moved In: _____ Moved Out: _____ Current Rent: _____

Landlord/Agents' Name: _____ Phone: _____

Landlord/Agents' Address: _____ Reason for Leaving _____

*Co-Tenant Current: _____
Street City State Zip

Home Phone: _____ Work Phone: _____

Moved In: _____ Moved Out: _____ Current Rent: _____

Landlord/Agents' Name: _____ Phone: _____

Landlord/Agents' Address: _____ Reason for Leaving _____

*Tenant Previous: _____
Street City State Zip

Home Phone: _____ Work Phone: _____

Moved In: _____ Moved Out: _____ Rent: _____

Landlord/Agents' Name: _____ Phone: _____

Landlord/Agents' Address: _____ Reason for Leaving _____

*Co-Tenant Previous: _____
Street City State Zip

Home Phone: _____ Work Phone: _____

Moved In: _____ Moved Out: _____ Rent: _____

Landlord/Agents' Name: _____ Phone: _____

Landlord/Agents' Address: _____ Reason for Leaving _____

**Do You Have Pets? ___Yes ___No

If yes, how many? Cat ___ Dog ___ Lizard ___ Rabbit ___ Rats ___ Other _____

**If a dog, what breed? _____ Age: _____ Weight: _____ Male _____ Female _____

**Where is the dog when no one is at home? _____

**Is your dog spayed/neutered? Yes ___ No ___ ** Is your cat spayed/neutered? Yes ___ No ___

**Cat de-clawed? Yes ___ No ___ Is cat indoor or outdoor? _____ Cats' age: _____

EMPLOYMENT (If self employed, you must provide recent tax return, bank statements or P&L to show income.)

- Full-Time Part-Time Self Employed Student Retired Unemployed

Tenant's Current Occupation: _____ Type of business: _____

Employer: _____ Address: _____

Employed there how long? _____ Gross Monthly Income (BEFORE TAXES): \$ _____

Contact for Employment / Income verification: _____ Phone: _____

- Full-Time Part-Time Self Employed Student Retired Unemployed

Co-Tenant's Current Occupation: _____ Type of business: _____

Employer: _____ Address: _____

Employed there how long? _____ Gross Monthly Income (BEFORE TAXES): \$ _____

Contact for Employment / Income verification: _____ Phone: _____

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Tenant's Previous Occupation: _____ Type of business: _____

Employer: _____ Address: _____

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- Full-Time Part-Time Self Employed Student Retired Unemployed

Co-Tenant's Previous Occupation: _____ Type of business: _____

Employer: _____ Address: _____

Employed there how long? _____ Gross Monthly Income (BEFORE TAXES): \$ _____

Contact for Employment / Income verification: _____ Phone: _____

Other sources of income you would like considered: _____ Monthly Amount: _____

Automobile(s) ****List additional vehicles on separate sheet or in margin****

Tenant - Year: _____ Make: _____ Model: _____ Color: _____ License Plate: _____

Co-Tenant - Year: _____ Make: _____ Model: _____ Color: _____ License Plate: _____

Credit Tenants' Bank: _____ Bank Address: _____ Phone: _____

Checking Acct#: _____ Balance: \$ _____ Savings Acct#: _____ Balance: \$ _____

Credit Reference: _____ Status: Open Closed Acct#: _____

Credit Reference Address: _____ Amount Owed: \$ _____

Bank Loans: Yes No If yes, name of bank: _____ Acct#: _____

Account #: _____ Balance: \$ _____ Due Monthly: \$ _____

Co-Tenants' Bank: _____ Bank Address: _____ Phone: _____

Checking Acct#: _____ Balance: \$ _____ Savings Acct#: _____ Balance: \$ _____

Credit Reference: _____ Status: Open Closed Acct#: _____

Credit Reference Address: _____ Amount Owed: \$ _____

Bank Loans: Yes No If yes, name of bank: _____ Acct#: _____

Account #: _____ Balance: \$ _____ Due Monthly: \$ _____

Tenants' Personal Reference: _____ Length of Relationship: _____

Address: _____ Occupation: _____ Phone: _____

Nearest Relative: _____ Relation: _____ Phone: _____

Co-Tenants' Personal Reference: _____ Length of Relationship: _____

Address: _____ Occupation: _____ Phone: _____

Nearest Relative: _____ Relation: _____ Phone: _____

Tenant:
Have you ever, or are you currently filing a petition for BANKRUPTCY? Yes No
Have you ever been evicted from any tenancy or had any unlawful detainer or eviction proceedings instituted against you or brought on your behalf? Yes No

I DECLARE THAT THE FOREGOING IS TRUE AND CORRECT, AND HEREBY AUTHORIZE **BAKER & ASSOCIATES PROPERTY MANAGEMENT** TO VERIFY ANY AND ALL REFERENCES AND TO OBTAIN A COPY OF MY CREDIT REPORT. Consent to the use of the above information was voluntary, know and given with no restrictions.

Tenant Signature _____ Date

Co-Tenant:
Have you ever, or are you currently filing a petition for BANKRUPTCY? Yes No
Have you ever been evicted from any tenancy or had any unlawful detainer or eviction proceedings instituted against you or brought on your behalf? Yes No

I DECLARE THAT THE FOREGOING IS TRUE AND CORRECT, AND HEREBY AUTHORIZE **BAKER & ASSOCIATES PROPERTY MANAGEMENT** TO VERIFY ANY AND ALL REFERENCES AND TO OBTAIN A COPY OF MY CREDIT REPORT. Consent to the use of the above information was voluntary, know and given with no restrictions.

Co-Tenant Signature _____ Date

REQUIREMENTS FOR SUBMISSION OF RESIDENTIAL RENTAL APPLICATION

Here is the process for renting property from Baker and Associates:

After driving by the available property (PLEASE, Do Not Disturb the Occupants), then contact us for an appointment to view the inside of the unit. Your application WILL NOT be processed until you have viewed the inside of the home.

Please, COMPLETE the application (Front and Back) In Its Entirety, using ink of any color other than red. Missing or unverifiable information may be grounds for denial of the application, or may slow/stop processing of your application. Also be certain your application is signed and dated. If your application is not signed and dated, your application can not be processed.

Note: Each application has space for a tenant and a co-tenant, and every resident over the age of 18 MUST apply.

*****Note: Co-Signers are NOT automatic.*****

The following guidelines are used for determining eligible tenants:

- 1) Good credit*
- 2) Verifiable income and/or employment***
- 3) Good Rental Reference History (Verifiable.)*

***Please attach your most recent check stub for employment verification.*

If self employed, please ask about acceptable verification methods.

The credit check fee is \$25.00 per adult applicant, and entitles you to a copy of your credit report.

Thank You for your time, consideration, and for applying with Baker and Associates Property Management.

*****Note: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED!!! Applications MUST be in English. Please make sure your application is neat and legible.*****